



ADVANCED RESOURCE SOLUTIONS

INNOVATIVE SOLUTIONS FOR PROJECT SUCCESS

Advanced Resource Solutions is an equal opportunity/affirmative action employer. All qualified applicants will be considered without regard to age, race, color, sex, religion, nation origin, marital status, ancestry, citizenship, veteran status, sexual orientation or preference, or physical, mental disability or any other status protected by law.

PERSONAL			
Last Name	First	Initial	Social Security #
Other Name(s) Used		Home Telephone # / Cellular # ()	
Address (Number, Street, State and Zip code)		Business or Message # ()	
Email Address			
Position Applied For	Referred By		Salary Desired
Years of Experience	Apprenticeship		Reliable Transportation? Driver lic. NUMBER, STATE, EXP. DATE)
Have you ever been employed by the Company or its affiliates before? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, list date(s), job title(s) & location(s)	
Will you be able to perform safely and efficiently all the essential functions of the job(s) for which you are assigned with or without reasonable accommodation? <input type="checkbox"/> Yes <input type="checkbox"/> No		If no, please explain:	
Are you at least 18 years old? <input type="checkbox"/> Yes <input type="checkbox"/> No		If under 18, do you have a work permit?	

EDUCATION				
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Circle Highest Grade Completed:

High School	9	10	11	12
College, Trade or Business	1	2	3	4
Graduate Studies	_____			

School	Address	Major Studies	Degree, Diploma, License or Certificate
High School			
College/University			
Vocational, Business, Other			
Licenses or Certificates			
Other Special Knowledge, Skills or Qualifications:			

EMPLOYMENT HISTORY

List all employment for the past 10 years, starting with the most recent position. All information **must** be completed. You may attach a resume, but not in place of completing the required information.

Employed From / /	Employer Name	Supervisor Name	Starting Salary
Employed Until / /	Employer Address	Supervisor Phone #	Ending Salary
Job Title		Reason for Leaving	
Duties & Responsibilities			
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Employed From / /	Employer Name	Supervisor Name	Starting Salary
Employed Until / /	Employer Address	Supervisor Phone #	Ending Salary
Job Title		Reason for Leaving	
Duties & Responsibilities			
<hr/>			
Employed From / /	Employer Name	Supervisor Name	Starting Salary
Employed Until / /	Employer Address	Supervisor Phone #	Ending Salary
Job Title		Reason for Leaving	
Duties & Responsibilities			

REFERENCES

Name	Occupation	Years Known & Relationship	Telephone Number

GENERAL INFORMATION

Yes No

May we contact your current employer(s) for references?

- If hired, will you be able to work overtime?
- Have you ever been convicted of a crime, (excluding misdemeanors and summary offenses) which have not been annulled, expunged or sealed by court? (A yes response does not automatically disqualify your application.)
- Will you comply with the safety, work, attendance and employment policies of our organization?
- Employees for certain positions will be required to undergo a physical exam including drug and alcohol testing to ensure that they can safely and effectively perform the job for which they are assigned. Will you take a physical examination or testing if required for pre-employment screening?
- If you borrow clients tools, will you take financial responsibility for lost (not broken) tools?

CERTIFICATION & AUTHORIZATION

The above information is true and correct. I understand that, in the event of my employment by Advanced Resource Solutions (ARS), I shall be subject to dismissal if any information that I have provided in this application is false or misleading, or if I have failed to provide any information herein requested, regardless of the time elapsed after discovery.

I authorize the ARS to inquire into my educational, professional and past employment history references as needed to research my qualifications for this position. I hereby give my consent to any former employer to provide employment-related information about me to ARS and will hold ARS and my former employer harmless from any claim made on the basis that such information about me was provided or that any employment decision was made on the basis of such information. I further authorize ARS to obtain any credit and consumer check(s).

I understand that nothing in this employment application, the granting of an interview or my subsequent employment with ARS is intended to create an employment contract between myself and ARS under which my employment could be terminated only for cause. On the contrary I understand and agree that, if hired; my employment will be terminable at will and may be terminated by me or ARS at any time and for any reason. I understand that no person has any authority to enter into any agreement contrary to the foregoing.

If employed, I will be required to provide original documents which verify my identity and right to work in the United States under the Immigration Reform and Control Act (IRCA) of 1986. The document(s) provided will be used for completion of Form I-9.

I acknowledge that I will not solicit or accept employment from client unless the I have worked for a period of ninety (90) days as an ARS employee for said client. Release and replacement gaps will be taken into consideration for the ninety day period. Employees not adhering to this policy will not be eligible for rehire. Employees requesting transfer within the ninety day period shall obtain ARS' express written consent. The only exception shall be granted for those employees hired as direct employees.

I hereby acknowledge that I have read and agree to the above statements.

Signature

Date